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EFFECTIVE:	08/25/1998
REVISION:	
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Statement of.....

Policy and Responsibility

SUBJECT: WORK-BASED LEARNING

Utah Code 53A-29-102, Public or Private School Internships; R277-915, Work-Based Learning for Interns gives authority for students to have this experience.

A. Purpose:

The Board supports work-based learning programs for all students. The Board recognizes responsibilities associated with placing students in work and community environments outside the school setting. The Board also recognizes that consistent practices throughout the five districts in the Wasatch Front South Applied Technology Consortium (Granite, Jordan, Murray, Salt Lake, and Tooele) will encourage employers to participate in work-based learning experiences. Therefore the Board supports:

- a) clear and consistent practices across all business, industry, and community sites involved in this program throughout the Wasatch Front
- b) uniform safety procedures across all work-based learning experiences
- c) consistency in forms and procedures used in implementing work-based learning experiences.

B. References:

All work-based learning experiences shall be consistent with the provisions of the Fair Labor Standards Act, Part 520, 29 C.F.R. and Administrative Letter Rulings: Department of Labor, Wage and Hour Division (pp. 226 and 228, July 1996).

C. Procedures:

The Board adopts the forms and procedures found in the *Wasatch Front South Applied Technology Consortium Work-Based Learning Manual*. As required by law, procedures cover the following areas:

- a) training for student interns, student intern supervisors, and cooperating employers regarding health hazards and safety procedure sin the workplace
- b) standards and procedures for approval of off-campus work sites
- c) transportation options for students to and from the work site
- d) appropriate supervision by employers at the work site
- e) adequate insurance coverage provided either by the student, the program or the school

district

f) appropriate supervision and evaluation of students by the local education agency

g) appropriate involvement and approval by the student's parents in the work-based intern program.