

NUMBER:	PS 428.1
EFFECTIVE:	07/09/1986
REVISION:	06/09/2010
PAGES:	1

Statement of.....

Policy and Responsibility

SUBJECT: WAIVER OF FEES

This provision is provided so that no student will be denied the opportunity to participate in class or school sponsored activities because of an inability to pay fees.

GUIDELINES

- A. The principal is designated in each of Murray's schools to administer the policy on granting waivers.
- B. A list of school fees will be sent to all homes when registration materials are mailed or will be posted as part of an online registration.
- C. This fee waiver policy shall be administered fairly, objectively, and without delay. No stigma or unreasonable burden will be placed on students as a result of this policy.
- D. Students receiving fee waivers will not be treated differently from other students or identified to persons who do not need the information on fee waivers.
- E. Fee waivers will be available to the following students: 1. those who are in State custody, 2. those who receive public assistance in the form of aid to dependent children, those who are eligible for free lunch, general relief, or supplement security income, 3. those who are in foster care, or those whose parents/guardians are financially unable to pay.

Students or parents/guardians applying for a fee waiver must provide current pay stubs, earning statements, or income tax returns to verify the current income level. After the income level verification is recorded, the school will promptly destroy the provided documentation.

- F. All fees will be waived for all eligible students based on the criteria listed in this subsection.
- G. There is no such thing as a "non-waivable or optional" fee, and alternatives to fee waivers may be arranged in some cases. Acceptable alternatives are:
 - 1. a reasonable work assignment or
 - 2. installment payments.
- H. An appeals process shall be available beginning with an appeal to the building level principal and then to the superintendent of schools or his designee.

- I. Nothing in this section shall cause inequities to occur among the district's schools as it relates to per-pupil allocations for textbooks, supplies, or to other educational materials.