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Statement of.....

Policy and Responsibility

SUBJECT: PLAN FOR COLLEGE AND CAREER READINESS (PCCR)

Students in the Murray School District will have PCCR (College and Career Readiness) plans to help guide them through the educational process and make realistic plans to help them be successful. This plan will include reliable, useful and timely data on student progress and goals which will facilitate student planning and the accepting of responsibility for the student's own success.

- I. Elementary Schools will adhere to the following standards related to PCCR:
 - A. Conferences will be held a minimum of **two times each year**. Usually, they will take place in conjunction with the Fall and Spring Parent-Teacher conferences.
 - B. Earnest and persistent effort will be made to ensure that all parents and students will attend the PCCR.

- II Elementary PCCR conferences shall include:
 - A. Identified accomplishments and strengths of the student.
 - B. Relevant data about the student's progress.
 - C. Student education related goals.
 - D. Student, parent/guardian and educator responsibilities for managing and monitoring student development.

- III. Secondary schools will follow these standards related to each students PCCR:
 - A. Secondary schools that receive Comprehensive Counseling and Guidance funds shall complete a written Plan for College and Career Readiness (PCCR) for all students.
 - B. Parents/guardians shall sign plans.
 - C. Students shall complete four year plans at the beginning of their seventh grade year.
 - D. Students' schools shall maintain plans.
 - E. Students' course registration and class changes shall be consistent with their written Plan for College and Career Readiness (PCCR).
 - F. Schools shall implement students' Plan for College and Career Readiness (PCCR) process consistent with the policies and goals of the LEAs' Comprehensive Counseling and Guidance Program models. The student, student's parent/guardian and school personnel shall cooperatively develop the Plan for College and Career Readiness (PCCR) during the first two years in which the student is enrolled in grades 7-12 in the LEA. The implementation for the Plan for College and Career Readiness (PCCR) shall include the following conferences:

1. 7th and 8th grades: minimally one individual and one group conference during the two years;
2. 9th and 10th grades: minimally one individual conference and one group conference during the two years;
3. 11th and 12th grades: minimally one individual conference and one group conference during the two years; and
4. other meetings, as necessary.

G. Parents and students will be invited to attend PCCR conference.

- H. Earnest and persistent effort will be made to insure parents will participate in each of the conferences. Accountability (logging of conferences) for the PCCR conference will be the responsibility of the student's counselor.
- I. Students will declare their intent to graduate early as soon as possible.

IV. Secondary PCCR conferences shall include:

- A. Identify the accomplishments and strengths of the student.
- B. Review of relevant data related to the student's educational progress; graduation requirements, possible work options, and internships, as well as post-secondary training and requirements.
- C. A review, by the student and parent, of interest and aptitude tests administered by the school.
- D. An identified pathway of career interest, and course work that is related to this pathway. *(This may be changed at any time but should be based on student interest and ability.)*

V. Assessment, management and accountability expectations as well as the development of guidelines will be the responsibility of the District Office.

- A. The Superintendent or designee shall see that each school is following State and District Policy.
1. Each elementary school shall provide evidence that two conferences were held and that all the above listed standards were met.
 2. Each secondary school shall provide evidence that all of the above listed standards were met.
 3. There will be ongoing training for teachers and counselors.