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Statement of.....

Policy and Responsibility

SUBJECT: NON-RESIDENT STUDENTS ENROLLMENT & GRADUATION

I. INTER- AND INTRA-DISTRICT RECIPROCITY

- A. A student's legal residence is the domicile of the student's parent or court-appointed guardian.
- B. Students from another district may attend Murray District schools only after written permission is granted by the District.
- C. Permission for a non-resident student to attend a Murray school will be granted under the following conditions:
 - 1. The Murray City School District Non Resident or Intra-District Application form is filled out correctly.
 - 2. The current enrollment indicates that space is available in special programs if warranted and/or in the grade and school requested.
 - 3. The student and parent/guardian agree to abide by all the district and school policies, rules, and regulations.
 - 4. The student and parent/guardian sign a contract with the school in which is delineated the conditions by which the student may remain a student at the school. (This contract is on the back of the application. By signing the application the parent/guardian and student agree to the terms of the contract.)
 - 5. The parent/guardian agrees to transport the student to and from school in a timely manner.
 - 6. A \$5.00 fee per application is paid, whether or not the student is non-resident or intra-district.
- D. Students must re-apply for non-residency status when progressing into a junior high school and when progressing into the high school. The \$5.00 fee must be paid each time the student applies for non-residency status.
- E. The Open Enrollment period for Non-Resident and Intra-District transfers is every year beginning Dec 1st (or the first Monday thereafter) through the third Friday in February in order to transfer to the new school the following school year.
 - 1. Parent/Guardian will be notified of acceptance or denial on or before March 31 of the current school year.
- F. Any application submitted after Open Enrollment is considered a Late Enrollment application.
 - 1. Parent/Guardian will be notified of acceptance or denial on or before the Friday prior to the beginning of the next school year.
- G. Applications are reviewed on a first come-first served basis.

- H. Priority will be given to intra-district transfers over inter-district transfers during the enrollment period to which they have applied.
- I. This policy also adheres to the additional requirements and stipulations as listed in the Utah Code 53A-2-201-209.
- I. Permission for a non-resident student to attend a Murray school may be revoked for any or all of the following:
 - 1. Failure on the part of the student and/or parent/guardian to comply with items I.C. 1-6 listed above.
 - 2. Any repeated or consistent patterns of severe behavior that are deemed extremely disruptive or a significant threat to the well-being and safety of students and school personnel.
 - 3. Unsatisfactory attendance and/or tardiness.
 - 4. Academic performance is determined to be unsatisfactory given the student's abilities and/or special circumstances.
 - 5. Falsification of information in the application process.

If permission for a non-resident student to attend a Murray school is revoked, the parent/guardian may appeal the decision to the Director of Student Services.

- J. When appropriate, charges for enrolling students still under the jurisdiction of another school district or agency will be paid by the school district or agency involved.

II. STUDENTS WITH DISABILITIES

- A. The current space available for students with disabilities will be determined through the following process:
 - 1. The special education team at the school that the enrollment is being requested will have the parent sign a release of records form from the school that the student is currently attending.
 - 2. The school will request the student's current Individual Education Plan (IEP) and their previous IEP.
 - 3. Upon receiving the IEPs, the special education team will review the goals, placement, and current services provided under the students' current IEP. If the student's current IEP has been in place for less than 90 school days, their previous IEP will also be reviewed.
 - 4. Upon review of the appropriate IEPs the special education team at the receiving school will determine how the student would be served at their school based on the goals, placement, and services identified through the review.
 - 5. If the student can be served based on the current staffing pattern without the addition of staff or services, the student will be accepted for enrollment if space is available at the school and at the student's grade level at the school.
 - 6. If the student cannot be served based on the current staffing pattern without the addition of staff or services, the student will not be accepted for enrollment and will be placed on a waiting list based on the date of their submission of the application.

III. FOREIGN EXCHANGE STUDENTS

- A. The Murray City School District can issue an I-20 to students seeking to obtain an F-1 student visa for the purpose of attending Murray High School (Grades 10 – 12).
 - 1. All F-1 students must apply by August 1st for fall semester and by December 1st for Spring Semester

- B. The Murray City School District can also accept J-1 students through a cultural exchange program if the state has allocated funds to subsidize these students. The state will inform the district in March of each year if funds for J-1 students are available and the number of slots allocated to the district. These students are accepted on a first come-first serve basis.
 - 1. J-1 students through a cultural exchange program and F-1 students issued through an I-20 will be limited to no more than twenty (20) students total per year.
- C. The Board will be given the names of these students enrolling at Murray High School at a Board meeting before the beginning of each school year.

IV. NON-UTAH RESIDENTS AND I-20 STUDENTS

- A. Non-Utah residents will be charged a per capita cost unless such tuition is waived by the Board.
- B. The tuition for non-Utah resident and I-20 students will be determined by the Board on an annual basis.
- C. Non-Utah residents and I-20 students must complete the application for admission, and submit all required documentation and pay the public education fee before being approved or being issued an I-20.

V. UTAH HIGH SCHOOL ACTIVITIES ELIGIBILITY REQUIREMENTS FOR FOREIGN EXCHANGE AND I-20 STUDENTS

- A. All foreign exchange and I-20 students must comply with the rules and regulations found in "Interpretations and Participation Standards" Item 40 of the Utah High School Activities Association Handbook.

VI. GRADUATION POLICY FOR FOREIGN EXCHANGE AND I-20 STUDENTS

- A. Foreign exchange and I-20 students will be eligible to receive a high school diploma based upon meeting the following criteria:
 - 1. Evaluation of transcripts by the high school counselor indicating sufficient credits from accredited institutions to be eligible to graduate.
 - 2. Completion of the district high school graduation requirements and after having been enrolled in the district for a minimum of one year.
- B. In compliance with Immigration Public law 104-208, Sec. 625 Foreign Students, senior year high school foreign exchange and I-20 students may receive a certificate of completion after having successfully completed one year in the district.
- C. Appeals for any other consideration under V.A.1 must be made to the Director of Student Services by December 1st of the school year.