

MURRAY CITY SCHOOL DISTRICT

Statement of.....

NUMBER:	SB 102
EFFECTIVE:	10/13/1982
REVISION:	09/08/2016
PAGES:	2

## Policy and Responsibility

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SUBJECT: BOARD OF EDUCATION

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### I. THE BOARD OF EDUCATION

The District is coterminous with the boundaries of the City of Murray, and operates under the laws of the State of Utah. The governing body consists of 5 members, one elected from each of the 5 municipal precincts.

### II. FILLING VACANCIES ON THE BOARD

A vacancy on the board during a regular term shall be filled by appointment of the board unless the vacancy occurs at least 14 days before the deadline for filing a declaration of candidacy and two years of the vacated term remains after the first Monday of January following the next school board election. In this case, the board will make an interim appointment followed by the next scheduled election to fill the two year term. (Utah Code Section 20A -1-511)

### III. OFFICERS AND TERMS

- A. Members of the board shall organize by electing from their members a President and Vice-President whose term of office shall be for two years. The elections shall be held during the first Board Meeting in January following a regular school board election held in the District.
- B. An officer may be removed from office for cause by a two thirds vote of the Board.
- C. Appointment of the Superintendent and Business Administrator: The board must appoint a district superintendent and a business administrator, as directed by Utah Code 53A-3-301-302. The board expects these appointed officers to work together, with district employees and members of the board, to promote student learning. The board further expects that the business administrator and superintendent will exemplify the highest standards of professional competence and ethical conduct.

Interim appointments of either a Superintendent or Business Administrator shall not exceed one year.

### IV. DUTIES OF OFFICERS

The President of the Board shall preside at all meetings. The President shall sign all warrants ordered paid by the Board, as well as all contracts, conveyances, notes, bonds, reports and other instruments

which have been ordered by the Board or as provided by law. The President shall perform such other duties as are usually assigned to the presiding officer.

The Vice-President shall perform the duties of the President in the case of absence, disability, or resignation of the President.

#### V. COMPENSATION OF MEMBERS

- A. The district must provide board members compensation and expenses in accordance with Utah Code 53A-3-202.
- B. As part time elected officials, board members are benefit ineligible.
- C. A member of a local school board may not, during the member's term in office, also serve as an employee of that board, as directed by Utah Code 20A-14-202.

#### VI. STUDENT BOARD MEMBER

Each year, the board may appoint a non-voting student board member to represent the views of students in board discussions. Nominations must be made in accordance with the associated administrative procedures.

#### VII. STATEMENT OF ETHICS

Members of the Murray City School District Board of Education are elected officials obliged to monitor, evaluate, and work to improve educational opportunities for children and families in the district. These responsibilities require that the members of the board adhere to the highest standards of ethical conduct. Key standards are found in the Utah Public Officers and Employee Ethics Act and common-law principals defining ethical duties. To this end, board members subscribe to the following statements and assurance, which will be reviewed annually in a public meeting:

- A. I will represent the board with dignity and integrity.
- B. I will treat fellow board members with respect and consideration, through civil discourse, exhibiting both honesty and decorum when we disagree.
- C. I will keep confidential all issues discusses in executive sessions, including legal action, negotiations, personnel, and property.
- D. I will avoid conflicts of interest or the seeking of inappropriate personal advantage as a result of serving on the board.
- E. I will represent the needs of all students in the district while balancing the concerns of individual precincts and constituents.
- F. I will endeavor to attend all board meetings, be prepared, and listen to others' opinions.
- G. I will guard the public trust by spending school funds to benefit all children.
- H. I will function as part policymaking body, recognizing that authority resets with the board in open session, not with individual members of the board.